



Welcome to 4-Year Old Kindergarten at Richards Elementary School!

Our 4K program provides a wonderful launch into your child's elementary school career, building strong foundations in social, emotional, and academic learning. The 4K experience also allows you to create connections with families that you may have contact with throughout your child's journey in the Whitefish Bay School District. We are excited to welcome you to our school family!

4K Enrollment Process for the 2023-2024 School Year

4K Enrollment will open on Monday, December 12th, 2022. Enrollment will be completed online via the [WFB District Enrollment webpage](#). Families that submit completed enrollment paperwork (including proof of residency and verification of your child's original birth certificate) by noon on January 6th, 2023 will be included in a random drawing for placement in the morning session.

About Our 4K Program

At Richards, each 4-year old kindergarten class is taught by a certified teacher and supported by a full time paraprofessional. Students attend Monday-Friday; the morning session runs from 7:55 am-10:55 am and the afternoon session from 11:55 am-2:55 pm. Class sizes typically range from 20-25 students. 4K students participate in art, music, library and physical education each week and in guidance lessons each month. Our 4K program is designed to build social/emotional skills, school routines, early literacy and math skills, and a love of learning.

What does learning look like in the 4K classroom?

We believe children learn best through play. A typical day includes calendar, singing and dancing, stories, literacy centers, math centers, free choice centers, one special (art/music/library, PE) recess, and projects. We believe that school should be fun and enjoyable!

Do you take field trips?

Yes, we take a few field trips throughout the year as well as bring presenters into our building. Traditional field trips have included the pumpkin farm, the Cardinal Stritch Theater, and an in-house David Stokes/Audubon presentation.

Are there volunteer opportunities for parents/guardians?

Yes! We appreciate family helpers for art, PE, and special parties. Our PTO has many volunteer opportunities as well. Please visit their website, <https://richardspto.membershiptoolkit.com/home>.



How can I help to prepare my child for 4K?

- ◇ Make sure they can independently use the bathroom including automatic flushers and urinals.
- ◇ Building independence with coats, backpacks, mittens & boots, etc. is also helpful. Specifically zipping and the order to put items on and take them off in the winter.
- ◇ Allow opportunities to interact with other children before beginning 4K. All social interactions are helpful!
- ◇ Expose them to letters, numbers, scissors, coloring and gluing. We don't expect your child to come in knowing all their letters, letter sounds, numbers, and knowing how to cut perfectly, but some exposure to these activities will help in their transition.
- ◇ Help your child recognize his or her name and try to practice writing or copying it. Please focus on starting with an uppercase for the first letter and lowercase for the others.
- ◇ Read lots of stories together including rhyming books!

How can I ask additional questions?

You are always welcome to call our office at 414-963-3951 or email us directly.

Principal: Chad Nelson chad.nelson@wfbschools.com

Associate Principal: Katie Petersen katie.petersen@wfbschools.com

Office Assistant: Stephanie Haupt stephanie.haupt@wfbschools.com

4K Teacher: Kelly Kubicki kelly.kubicki@wfbschools.com

4K Teacher: Kim Schaefer kim.schaefer@wfbschools.com